

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: DEC. 11, 2013 TIME: 5:00 PM

HELD @ LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellecchia, Sharon Taylor.
Other: Paul Gasowski

Minutes of Nov.5 2013 Work Session Meeting accepted. Minutes of Nov.13, 2013 meeting accepted

Treasurer's report accepted. There is \$ 6968.24 in the operating budget, \$ 2835.37 in the non-lapsing account and \$6120.60 in the CD.

Library Director's Report (see-attached document)

OLD BUSINESS:

- UNH Broadband Test: Sharon will contact the testing company to see if we are in a viable area.
- Budget Revisions: The salaries for the two library positions were correct on the prepared budget for 2014-2015.

NEW BUSINESS:

- Debrief on 12/9/2013 BOS Meeting: Paul Gasowski expressed his concerns that the trustees have not determined the bond amount that they are asking the BOS to approve and that we do not have a plan for financing the LPLCC building if the foundation does not reach its goal of \$850,000 in donations.
- The trustees voted to recommend a warrant article for a \$3M bond (level principal) to finance the 3.7 M project along with money the library capital reserve fund and other monies in the undesignated fund with the idea of saving money by starting construction at an earlier date. Katrinka will email the construction manager to ascertain the operating costs of the building. Katrinka, Peg and Cynthia will meet with TA Glover to get information on the bond schedule.
- Public Relations: Trustees reviewed the revised flyer; Dennis Mires will have the floor plan, site plan, exterior elevations and a computer virtual walking tour of the interior and exterior of the building for the Jan.6 BOS meeting. No decision was made on dates for mailings, informational group sessions.

OTHER: Sharon will be at ORHS on Dec. 20 to promote the library.

- **Public Session to Acceptance of Donations per RSA202A:c**

Bonnie and Loren Meeker donated \$100.00 to the library operation budget.

Meeting adjourned at 6:35

Director's Report
December 2013

The New Hampshire Library Association's fall conference I attended in November was very beneficial. I learned from Dover, MA librarians how to modernize library collections and spaces, bright and effective ways to blend digital media and physical content, very helpful as we plan for the new library community center. Chris Ryan, Inner Life Counseling shared insight into conflict resolution, explaining that conflict is a part of all relationships.

Staff and I learned that Lee Public Library now gets NoveList Plus as part of our Ebsco subscription. Novelist Plus offers readers' advisory, for both fiction and nonfiction books, author and title read a-likes, series and more to the community of Lee 24/7. Card holders just need to get the password from library staff.

Meetings were held with members from Agricultural Commission for the "Living Healthy with Living Things" series to begin in January. More meetings were held with the president of the Lee Historical Society for our shared April/May events.

The Friends met twice in November to get ready for the Holiday Farm tour. The Building Committee met twice and the Foundation/Trustees *Let's Talk Turkey* event was a great opportunity to discuss the new library community center with interested Lee residents.

Library statistics are on the following page.

Respectfully submitted,

Sharon Taylor
Director

<i>Circulation</i>	October 2013		November 2013	
Atrium circulation	2963		2712	
Downloadable Books	Format	Checkouts	Format	Checkouts
	Adobe EPUB eBook	76	Adobe EPUB eBook	91
	Kindle Book	47	Adobe PDF eBook	3
	Open EPUB eBook	2	Kindle Book	57
	OverDrive MP3 Audiobook	92	Open EPUB eBook	3
	OverDrive READ	8	OverDrive MP3 Audiobook	121
	OverDrive WMA Audiobook	60	OverDrive READ	10
	Onestep(Audiobook)	2	OverDrive WMA Audiobook	43
	Onestep (eBook)	10	Onestep (Audiobook)	4
	Total Formats: 8	Total Checkouts: 297	Onestep (eBook)	11
			Total Formats: 9	Total Checkouts: 343
Museum Passes	13		19	
ILLs borrowed	110		102	
Tents	6		0	
Tables	12		4	
Chairs	20		10	
Meeting Room usage	37		23	
Online Resources				
Ancestry Library	53			
Ebscohost	33		27	
Learning Express	Learning Express		Learning Express	
	Home & Login	63	Home & Login	5
	Learning Center	87	Learning Center	23
	My Center	13	Registration	1
	More Info	4	Totals	29
	Help	3		
	Registr	9		

	ation	
	Totals page hits	179
Tech Access		
Public Access	104	103
Wireless	97	85
Visitor Count	2397	2008
Classes/Events		
Adult	12/139	11/86
Youth	19/234	19/203
Community	First visit of the year to area daycares.	Visit to 3 classes local daycare